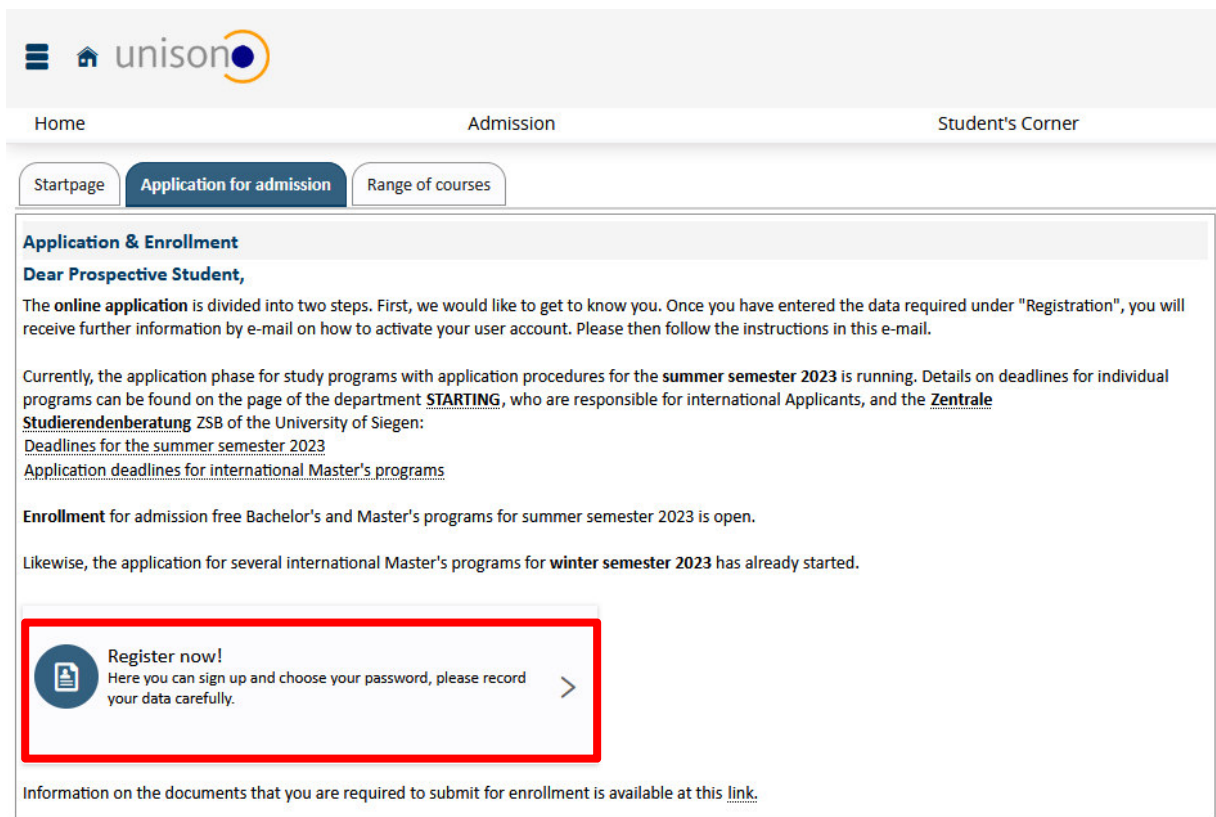
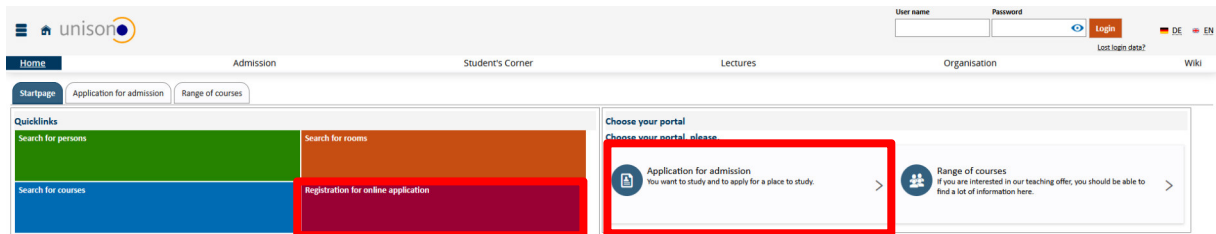
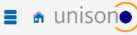


1st Step: Registration:

If you already registered and applied via unison continue with **“2nd Step: Enrollment”**. Otherwise Start your registration at [unisono](https://unisono.univ-siegen.de). Select card **“Application for admission”** and click **“Register now!”**-button.



Next leave BID and BAN empty and start with typing in your personal data as seen below. After clicking the “register”-button, an “Willkommens-email” will be sent to you. Use the activation link or activation code given in this Willkommens-email to complete first step of registration.



Login

Summer 2022 DE EN

Home
Admission
Student's Corner
Lectures
Organisation
Wiki

You are here: [Home](#) > [Admission](#) > [Registration](#)

[Please note the data privacy policy regarding the registration.](#)

Data transfer from hochschulstart.de [Help](#)

There are some bachelor's programs at our university which are administered by hochschulstart.de (List see "Help"). If you wish to apply for one of these bachelor's programs you necessarily need an account at hochschulstart.de. If you have already registered, enter your access data here and click "Import data from hochschulstart.de". Then your person and contact data will be transferred. NON EU/EEA citizens and applicants for master's programs do not have to register at hochschulstart.de.

[Please note the data privacy policy regarding the transfer of data from hochschulstart.de.](#)

Applicant ID (BID)

Applicant-authenticationnumber (BAN)

[→ Import data from hochschulstart.de](#)

Personal details

* Surname

* First name

* Gender

* Date of birth [Calendar](#) [Help](#)

* Place of birth

* Country of birth

* Nationality

2. Nationality

Contact information

* Country

Address addition (c/o, room number)

* Street and number

Postal code

* City

Phone

Mobile Phone

* E-mail

* Repeat e-mail

Password

! Your password must meet the following requirements. It must

- be at least 8 characters long
- contain at least one special character from [!@#\$%^&*~]
- contain at least one digit [0-9]
- contain at least one lower case letter [a-z]
- contain at least one capital letter [A-Z]

Your user name must not be part of the password.

* Password

* Repeat Password

Security question (Captcha)

! In order to ensure that the request was made by a person and not by a spam machine, please enter the letters of the security question.

Security question (Captcha)

* Response to the security question

* I have read and accept the data privacy policy mentioned above.

Register

Verification

! Advice

Please type in the unlock code from the registration mail.

* Unlock code

Information

Please fill in all required fields. After the registration is complete we will send you an e-mail describing your next steps. This mail contains your advanced user data, which you will use for login later.

! Important: Please remember your user identification and your self-elected password, that you received in your welcome e-mail after registration! You will need them later on for your log in to the portal.

* Fields marked with asterisk are mandatory and must be completed.

Already registered applicants

Please do not use the self registration form, if you already have an account. You can login to this page using your username (which you received via e-mail) and your password.

! You can login on the top right side of this page using your username (which you received via welcome e-mail) and your self-elected password.

Thank you for registering!

We have just sent an e-mail. Please follow the included instruction to activate your user account. Please use the also included username for your login.

Enter the activation code from the welcome email

Information

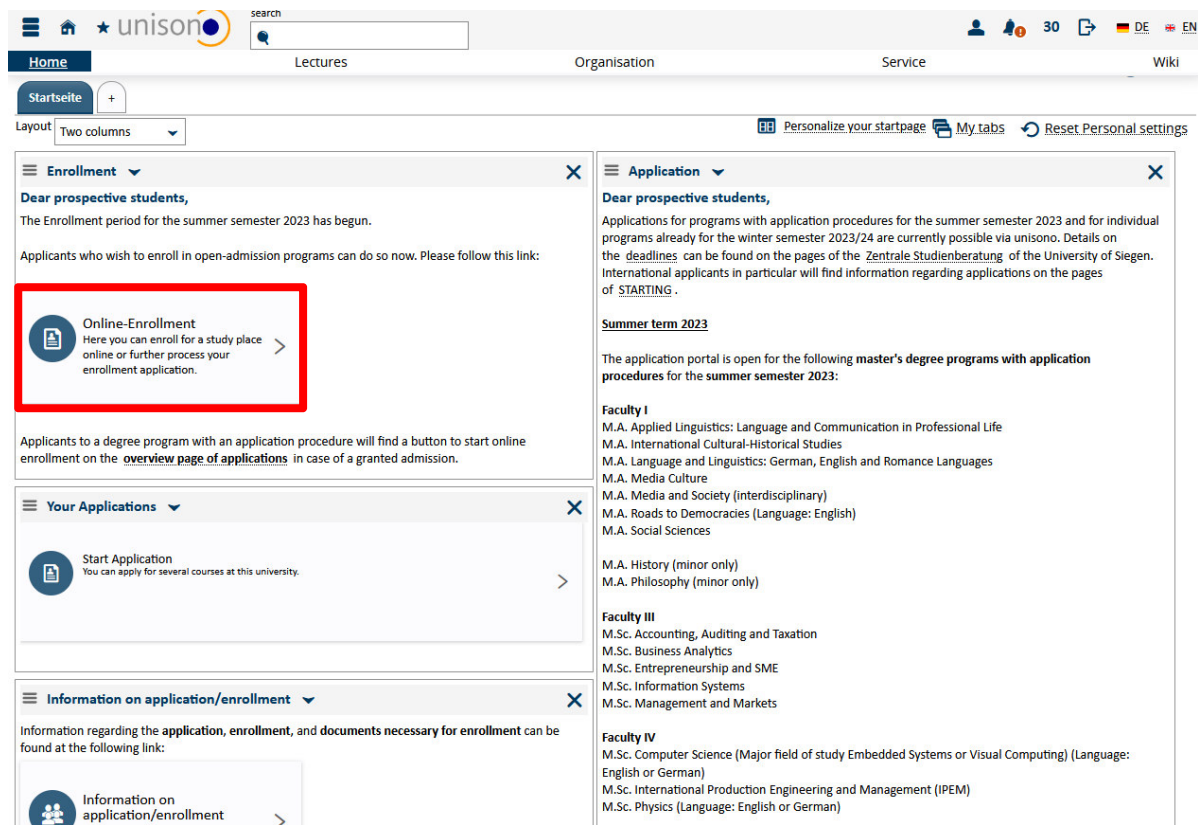
Unlock code:

You have got the unlock code by e-mail.

OK

2 Step: Enrollment

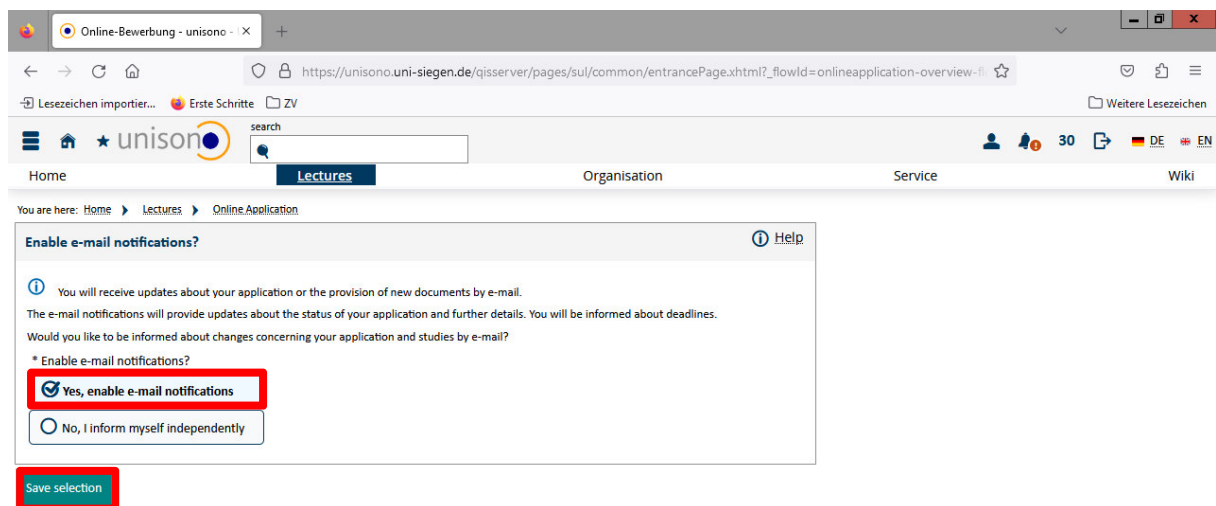
Login to unisono and use **"Online Enrollment"**-button to continue.



The screenshot shows the unisono website interface. The top navigation bar includes 'Home', 'Lectures', 'Organisation', 'Service', and 'Wiki'. Below the navigation, there are several panels:

- Enrollment:** Contains a message for prospective students and a red-bordered box with the text: "Online-Enrollment Here you can enroll for a study place online or further process your enrollment application."
- Your Applications:** Contains a "Start Application" button with the text: "You can apply for several courses at this university."
- Information on application/enrollment:** Contains a link to "Information on application/enrollment".
- Application:** Contains a message for prospective students and a list of degree programs under "Summer term 2023", including Faculty I (Applied Linguistics, International Cultural-Historical Studies, etc.), Faculty III (Accounting, Business Analytics, etc.), and Faculty IV (Computer Science, etc.).

Enabling of Email-notifications is recommend, to receive updates about your enrolment status. Then “save selection”.



The screenshot shows a dialog box titled "Enable e-mail notifications?". It contains the following text:

You will receive updates about your application or the provision of new documents by e-mail. The e-mail notifications will provide updates about the status of your application and further details. You will be informed about deadlines. Would you like to be informed about changes concerning your application and studies by e-mail?

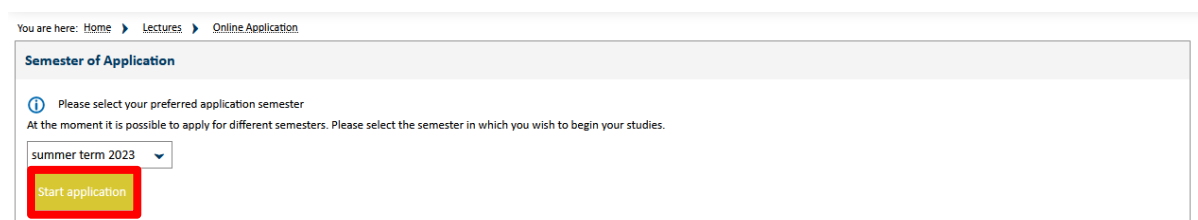
* Enable e-mail notifications?

Yes, enable e-mail notifications

No, I inform myself independently

At the bottom, there is a red-bordered "Save selection" button.

Click “Start application” and “Add an application” to continue your registration.



The screenshot shows a dialog box titled "Semester of Application". It contains the following text:

Please select your preferred application semester. At the moment it is possible to apply for different semesters. Please select the semester in which you wish to begin your studies.

summer term 2023

Start application

The "Start application" button is highlighted with a red box.

Home **Lectures** Organisation

You are here: Home > Lectures > Online Application

Semester of Application: summer term 2023 - No requests ⓘ

There are no documents in your inbox yet. ⓘ

Applications in preparation ⓘ Help

ⓘ To apply/enroll for one or further study program(s) please add a request.

Note: If you have already accepted an offer of admission, you can neither submit a further application, nor another request for enrollment.

In case that you still intend to do this, please contact your advisor in the registrar's office.

ⓘ Chosen application term: summer term 2023

+ Add an application

For students of the German Course please select degree = **“German Course (DSH preparation)”**.
Otherwise select the **bachelor** or **master’s** program you have been admitted for.

Semester of Application: winter term 2021/22

Go to overview

Privacy statement

Incomplete and not yet submitted applications will be saved for the time being so that you can continue your application later. Applications will be deleted immediately after the admission procedure was carried out. In order to support applicants filling out their applications requests, responsible officials are also able to look into incomplete and not yet submitted applications. Access to the documents for persons in charge is only possible, when you contact the registrar's office first.

Your course of choice

Once you have selected a complete course of study, you can continue with "Next". Further forms that are related to your selection will appear automatically.

* Degree Please select... ⓘ

Next

Bachelor

Bachelor Kern-/Ergänzung (Kombinationsmodel)

Lehramt Bachelor Grundschule

Lehramt Bachelor Gymnasium/Gesamtschule

Lehramt Bachelor Kunst, Bild, Kultur und Gesellschaft

Master

Master Lehramt

Promotion

German Course (DSH Preparation)

Personal Details

Applicant No.: 186264

Smith, Jane

Ambasari Rd 255, 44005 Nagpur

christian.germus@zy.uni-siegen.de

+91 712 123456 00919 87654

Print data control sheet (PDF)

Help & Contact

Note: Use the Next - button to confirm your entries and to continue. Do not use navigation bar or Back - button to move through the menu as data will be lost.

ⓘ button displays information on the expected entry.

⚡ indicate a dependency between certain text fields. A former optional field may become mandatory depending on what kind of entry was made.

* Fields marked with asterisk are mandatory and must be completed.

If you need help or information please contact:
unisono-support@zy.uni-siegen.de

ⓘ Information on the procedure

Semester of Application: winter term 2021/22

Go to overview

Your course of choice

Once you have selected a complete course of study, you can continue with "Next". Further forms that are related to your selection will appear automatically.

Some selection fields change their options automatically depending on entries made in previous fields. with the previously made selections

* Degree Master

* Subject Mechatronics

* Major field of study without major field of study

* Subject indicator major (subject)

* Enrollment value full-time

* Form of Studies Value consecutive Master

* Subject (for display only) MA Mechatronics

* In which semester do you want to start studying? First semester

Type of Admission No Admission Restriction

Privacy statement

Incomplete and not yet submitted applications will be saved for the time being so that you can continue your application later. Applications will be deleted immediately after the admission procedure was carried out. In order to support applicants filling out their applications requests, responsible officials are also able to look into incomplete and not yet submitted applications. Access to the documents for persons in charge is only possible, when you contact the registrar's office first.

Your course of choice

Once you have selected a complete course of study, you can continue with "Next". Further forms that are related to your selection will appear automatically.

Some selection fields change their options automatically depending on entries made in previous fields. If a field offers only one option, this is the only one possible - together with the previously made selections

* Degree German Course (DSH Preparation) ⓘ

* Subject Deutschkurs ⓘ

* Major field of study without major field of study ⓘ

* Subject indicator major (subject) ⓘ

* Enrollment value full-time course ⓘ

* Form of Studies Value First Enrollment ⓘ

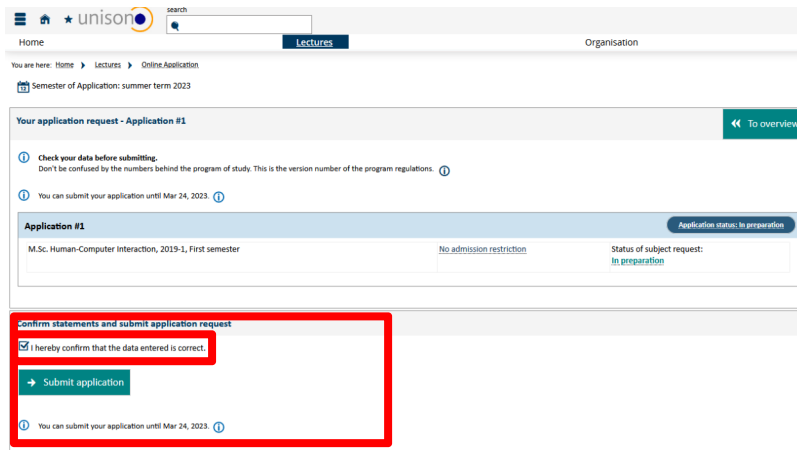
* Subject (for display only) Sonst.Ab. Deutschkurs ⓘ

* In which semester do you want to start studying? First semester ⓘ

Type of Admission No Admission Restriction

Next

After completing this selection of combo-boxes, click **“next”** and check the confirmation of correct data, before pushing the button **“submit application”**.



unison search

Home Lectures Organisation

You are here: Home > Lectures > Online.Application

Semester of Application: summer term 2023

Your application request - Application #1 [To overview](#)

Check your data before submitting.
Don't be confused by the numbers behind the program of study. This is the version number of the program regulations.

You can submit your application until Mar 24, 2023.

Application #1 [Application status: In preparation](#)

M.Sc. Human-Computer Interaction, 2019-1, First semester	No admission restriction	Status of subject request: In preparation
--	--------------------------	---

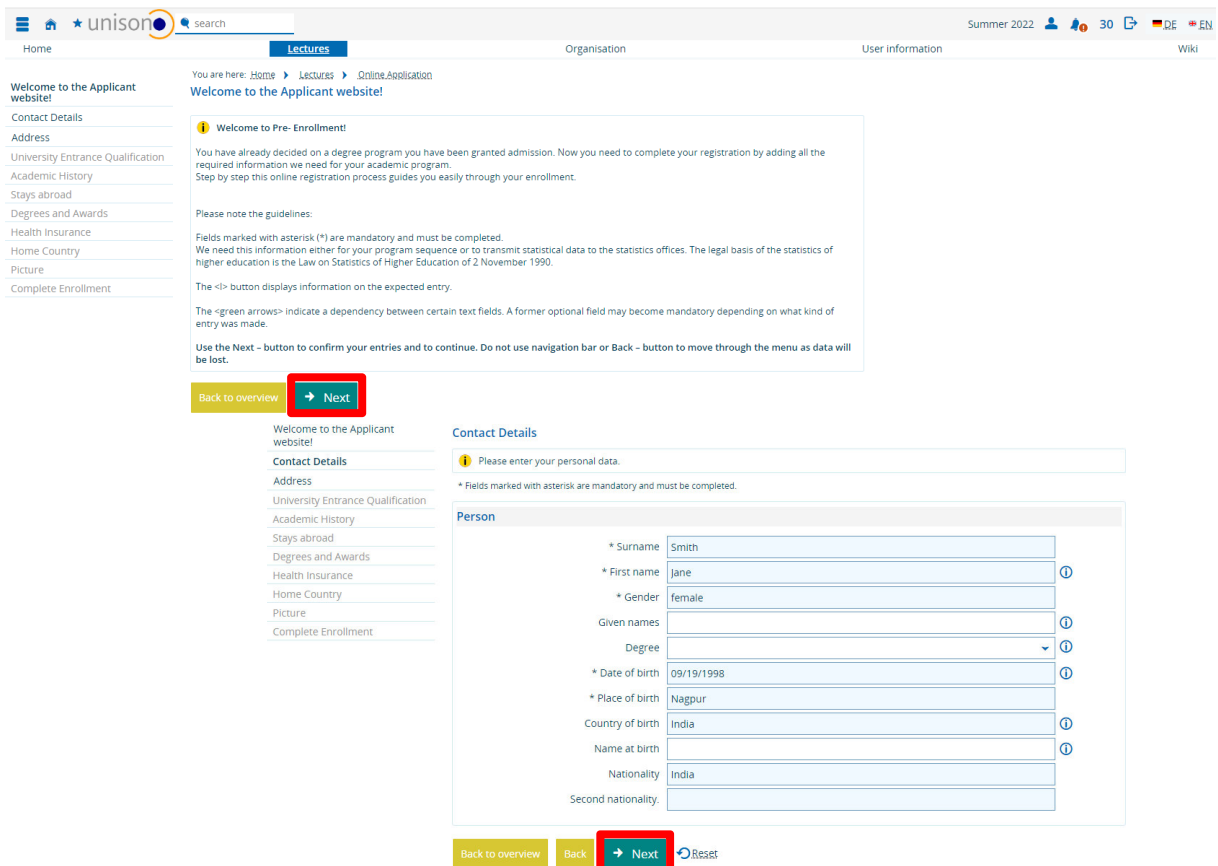
Confirm statements and submit application request

I hereby confirm that the data entered is correct.

[Submit application](#)

You can submit your application until Mar 24, 2023.

To continue enrolment confirm or complement your personal data and address.



unison search Summer 2022 30 DE EN Wiki

Home Lectures Organisation User information Wiki

You are here: Home > Lectures > Online.Application

Welcome to the Applicant website!

Welcome to the Applicant website!

Welcome to Pre-Enrollment!

You have already decided on a degree program you have been granted admission. Now you need to complete your registration by adding all the required information we need for your academic program.
Step by step this online registration process guides you easily through your enrollment.

Please note the guidelines:

Fields marked with asterisk (*) are mandatory and must be completed.
We need this information either for your program sequence or to transmit statistical data to the statistics offices. The legal basis of the statistics of higher education is the Law on Statistics of Higher Education of 2 November 1990.

The <-> button displays information on the expected entry.

The <-green arrows> indicate a dependency between certain text fields. A former optional field may become mandatory depending on what kind of entry was made.

Use the Next - button to confirm your entries and to continue. Do not use navigation bar or Back - button to move through the menu as data will be lost.

[Back to overview](#) [Next](#)

Welcome to the Applicant website!

Contact Details

Please enter your personal data.

* Fields marked with asterisk are mandatory and must be completed.

Person

* Surname	Smith	
* First name	Jane	
* Gender	Female	
Given names		
Degree		
* Date of birth	09/19/1998	
* Place of birth	Nagpur	
Country of birth	India	
Name at birth		
Nationality	India	
Second nationality		

[Back to overview](#) [Back](#) [Next](#) [Reset](#)

Welcome to the Applicant website!

Contact Details

Address

University Entrance Qualification

Academic History

Stays abroad

Degrees and Awards

Health Insurance

Home Country

Picture

Complete Enrollment

Address

i Please enter at least one address. Indicate the address you regularly use as your postal address. If you enter more than one address, please mark each address, whether it is your home address or a semester address. We need at least your e-mail address for your registration. For urgent cases you may leave your telephone number.

* Fields marked with asterisk are mandatory and must be completed.

Postal Address

* Postal Address

* This address is my home address

* This address is my semester address

* Address tag

* Street and number

Postal code

* City

Address addition (c/o, room number)

* Country

[New Address](#)

E-mail

[Phone](#) [Messenger](#) [Hyperlink](#)

E-mail	<input type="text" value="christian.germus@uni-siegen.de"/>	<input type="text" value="private"/>
Phone	<input type="text" value="+91 712 123456"/>	<input type="text" value="private"/>
Mobile	<input type="text" value="00919 87654"/>	<input type="text" value="private"/>

[Back to overview](#) [Back](#) [Next](#) [Reset](#)

Next step is to add your educational background. Start with your University Entrance Qualification (e.g. highschool diploma). If you select **“general qualification for university abroad”** no results have to be typed in, but the exact date of the exam or the diplomas date of issue.

You are here: [Home](#) > [Lectures](#) > [Online Application](#)

University Entrance Qualification

i Your latest university entrance qualification (UEQ) was registered during the application process. If you have an earlier UEQ, please indicate here.

* Fields marked with asterisk are mandatory and must be completed.

Entrance qualification

* Acquired in

Country

* University Entrance Qualification

Average grade of your entrance qualification

* Date of UEQ

[Add entrance qualification](#)

[Back to overview](#) [Back](#) [Next](#) [Reset](#)

Regarding your **Academic History**, please note: Leave “Information about previous studies in Germany” empty, if you never studied in Germany before. It is the same with “Previous stay abroad”, if you never left your home university as an exchange student abroad.

If you have already started your studies or graduated at any other University than University of Siegen, and you are not an exchange student (e.g. Erasmus-program), please put data in **“Studies prior to the Semester of Application”** and **“Previous earned degrees and awards”**. As **“Intended degree”**, please select **“Abschlussprüfung im Ausland”**. As “form of studies”, please select **“First enrollment”**.

- Welcome to the Applicant website!
- Contact Details
- Address
- University Entrance Qualification
- Academic History
- Stays abroad
- Degrees and Awards
- Health Insurance
- Home Country
- Picture
- Complete Enrollment

You are here: [Home](#) > [Lectures](#) > [Online Application](#)

Academic History

i You have already graduated from a German institution of higher education. Please enter the corresponding data.

* Fields marked with asterisk are mandatory and must be completed.

Information about Previous Studies in Germany

i If you already studied in Germany prior to your application here, please enter name of university and date the study program started there. Additionally, we require further information about the various semesters. This information is obligatory.

Country

Term of first registration

Year of first enrollment

University of first enrollment in Germany, if it is different from this point in time

i Please fill in the following details if you have previously studied at a German university.

Previous number of terms at a German university ⓘ

Semester on leave/leave of absence ⓘ

Semester at a preparatory college ⓘ

Semester of interruption ⓘ

[Clear input fields](#)

Academic History: Studies Prior to the Semester of Application

i If you are leaving your university (in Germany or abroad) to study at the University of Siegen, please fill in the following fields. If you have interrupted your studies at a university other than the University of Siegen, you do not need to provide information and may continue.

University 1

* Country

1. Intended Degree

* Degree

* Form of Studies ⓘ

* Semester * Year

* 1. Subject

Semester Count

[1. Delete subject](#)

[Add subject](#)

[Add degree](#)

i If you studied at a further university at the same time in your previous semester, then please enter the data of this university.

[Delete degree at another university](#)

[Add registration/degree prior to your registration at University of Siegen](#)

[Back to overview](#) [Back](#) [Next](#) [Reset](#)

- Welcome to the Applicant website!
- Contact Details
- Address
- University Entrance Qualification
- Academic History
- Stays abroad
- Degrees and Awards
- Health Insurance
- Home Country
- Picture
- Complete Enrollment

You are here: [Home](#) > [Lectures](#) > [Online Application](#)

Stays abroad

i If you already studied at a university outside of Germany beside your country of origine and these studies refer to your current studies, you must fill in the following forms otherwise continue.

* Fields marked with asterisk are mandatory and must be completed.

Previous stay abroad

Country

Number of month

from ⓘ

to ⓘ

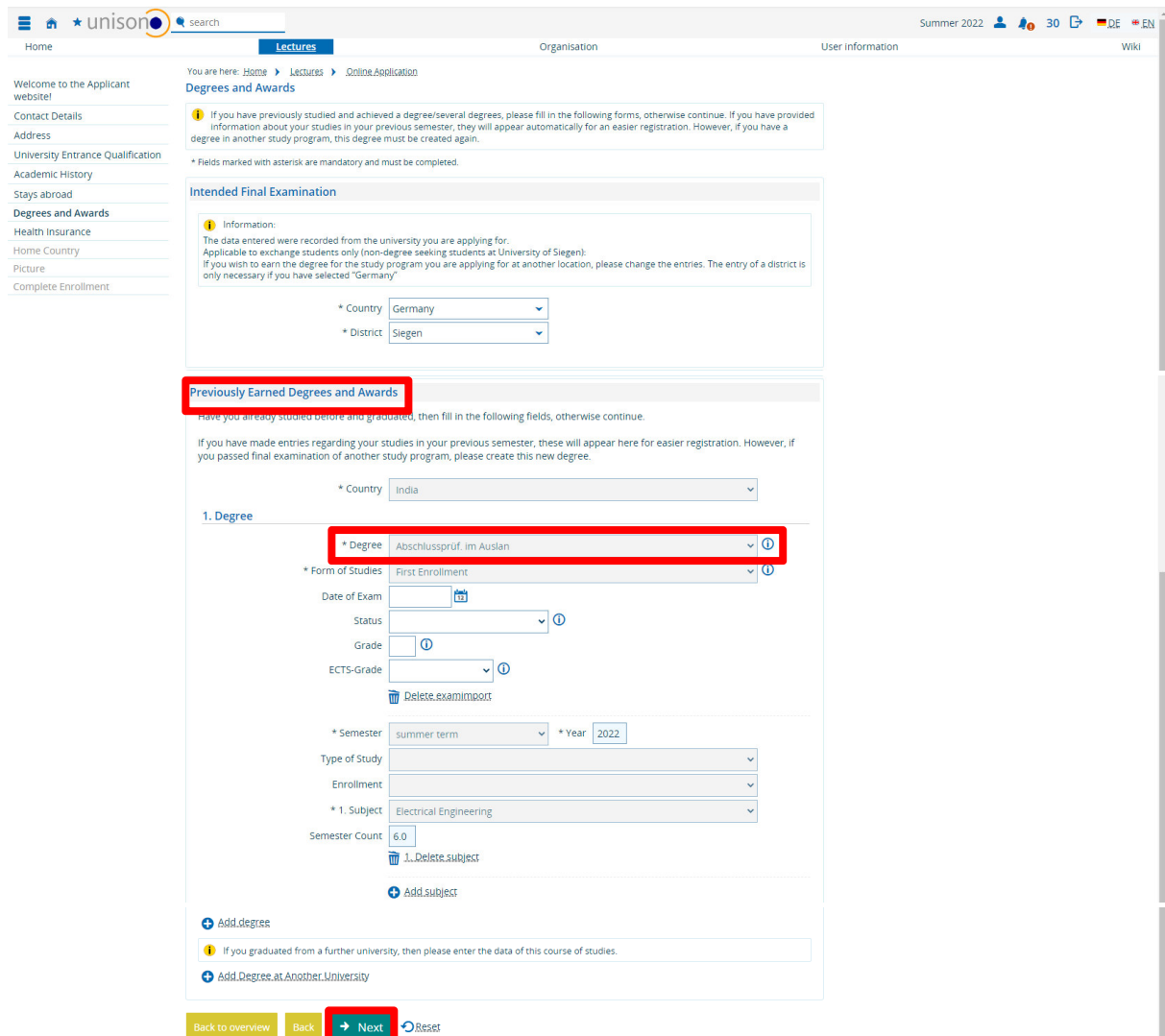
Type of stay abroad

Type of mobility program

[Add stay abroad](#)

[Back to overview](#) [Back](#) [Next](#) [Reset](#)

In case you already graduated (mandatory in Masters Programs and Doctoral Studies (PhD)) put in date in **“Previously earned Degrees and Awards”**. In case you graduated abroad, please select the German expression **“Abschlussprüf. im Ausland”** as Degree, which means that you earned your degree abroad. In case you graduated at a German University, please select the precise German degree. Please put the date of graduation (date of the final exam or issue of diploma document) and the status (passed or irrevocably failed). Put in the grade of your degree only, if it is earned at a German University (German grade scale).



The screenshot shows the 'Previously Earned Degrees and Awards' section of the unison application form. The form is for a student applying for the Summer 2022 term. The 'Country' is set to India. The 'Degree' dropdown is highlighted with a red box and contains the text 'Abschlussprüf. im Ausland'. Other fields include 'Form of Studies' (First Enrollment), 'Date of Exam', 'Status', 'Grade', 'ECTS-Grade', 'Semester' (summer term), 'Year' (2022), 'Type of Study', 'Enrollment', 'Subject' (Electrical Engineering), and 'Semester Count' (6.0). At the bottom, there are buttons for 'Back to overview', 'Back', 'Next', and 'Reset'.

Complete this process by clicking “next” button.

Health insurance

Students in Germany have to have health insurance. In most cases, you have to contract with a statutory health insurance. You can do it already online from abroad. Please note that the enrolment process **cannot be completed before your health insurance in Germany forwarded your data to us!**

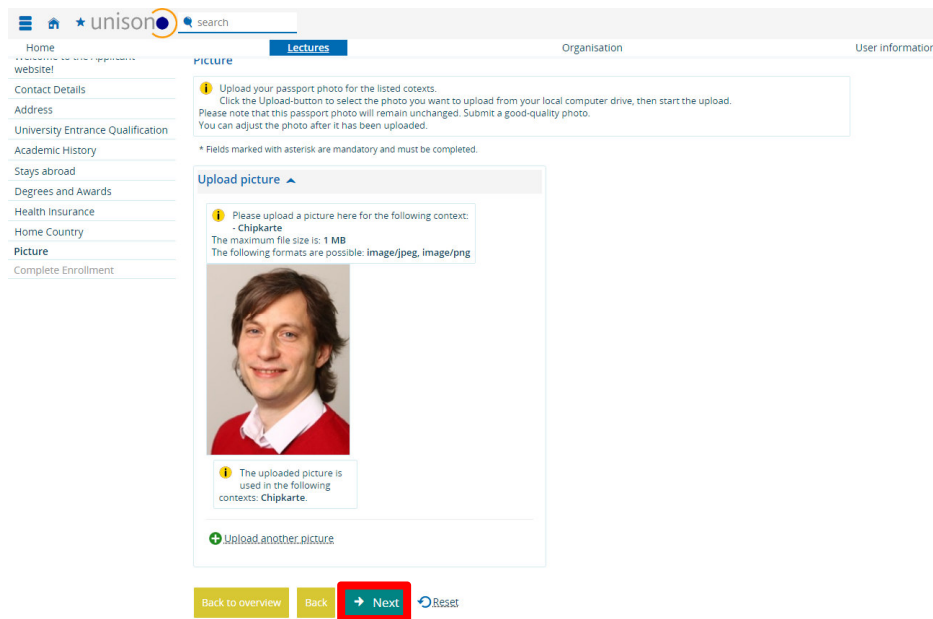
Students of our **language course (DSH-Preparation)** will not be asked for insurance at this point. They have to upload their confirmation of covering for health expenses for the whole duration of our language course at the end of online pre-enrollment.

All other students select **“liable to health insurance”**. If you did not get your **Health insurance number** when enrolling, please select **“No, I don’t have an insurance number”** and select any insurance from the list. Your public health insurance will forward the required data to us electronically.

Then confirming **“home country”**.

Photo-Upload

Please upload a photo for your USi-card. The maximum size is 1 MB. Please shape it as displayed below. **Note:** We cannot send USi-card abroad, so please update your address once you arrived in Germany to get your student card.



Home [Lectures](#) [Organisation](#) [User information](#)

PICTURE

Upload your passport photo for the listed contexts.
Click the Upload-button to select the photo you want to upload from your local computer drive, then start the upload.
Please note that this passport photo will remain unchanged. Submit a good-quality photo.
You can adjust the photo after it has been uploaded.

* Fields marked with asterisk are mandatory and must be completed.

Upload picture

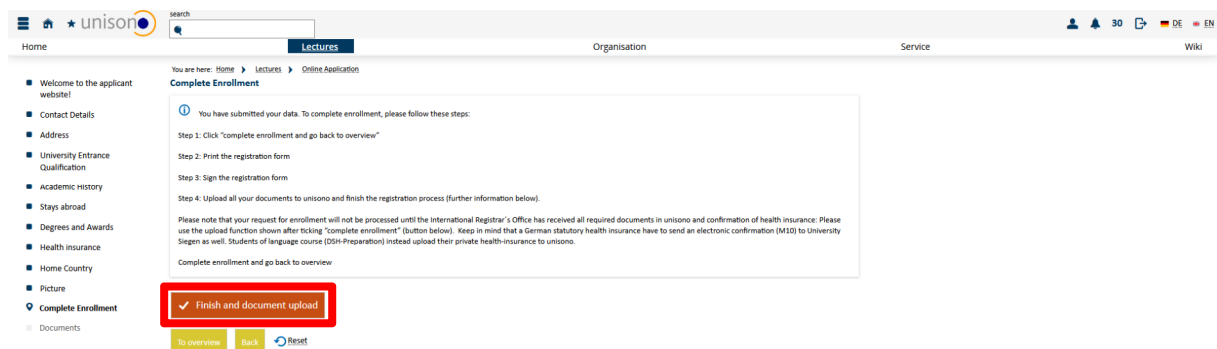
Please upload a picture here for the following context:
Chipkarte
The maximum file size is: 1 MB
The following formats are possible: image/jpeg, image/png

The uploaded picture is used in the following contexts: Chipkarte.

[Upload another picture](#)

[Back to overview](#) [Back](#) [Next](#) [Reset](#)

Continue by clicking **“Finish and document upload”**.



Home [Lectures](#) [Organisation](#) [Service](#) [Wiki](#)

You are here: [Home](#) > [Lectures](#) > [Online Application](#)

Complete Enrollment

You have submitted your data. To complete enrollment, please follow these steps:

Step 1: Click "complete enrollment and go back to overview"

Step 2: Print the registration form

Step 3: Sign the registration form

Step 4: Upload all your documents to unisono and finish the registration process (further information below).

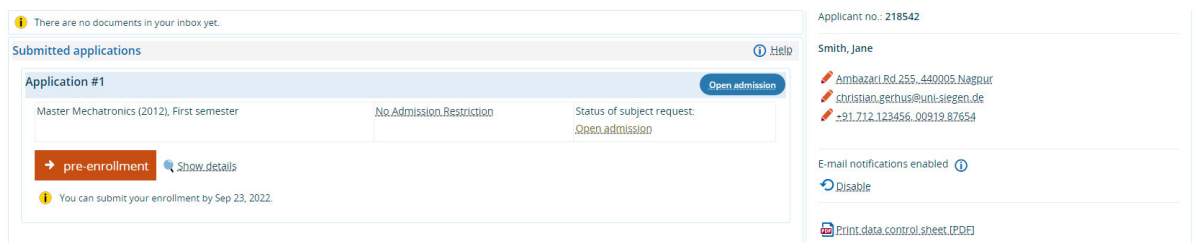
Please note that your request for enrollment will not be processed until the International Registrar's Office has received all required documents in unisono and confirmation of health insurance: Please use the upload function shown after ticking "complete enrollment" (button below). Keep in mind that a German statutory health insurance have to send an electronic confirmation (M10) to University Siegen as well. Students of language course (DSH-Preparation) instead upload their private health-insurance to unisono.

Complete enrollment and go back to overview

[Finish and document upload](#)

[To overview](#) [Back](#) [Reset](#)

Afterwards click **“pre-enrollment”** to continue with the process.



There are no documents in your inbox yet.

Submitted applications [Help](#)

Application #1	Open admission	
Master Mechatronics (2012), First semester	No Admission Restriction	Status of subject request: Open admission

[pre-enrollment](#) [Show details](#)

You can submit your enrollment by Sep 23, 2022.

Applicant no.: 218542

Smith, Jane

Ambazari Rd. 255, 44005 Nagaur
christian.gerthuis@uni-siegen.de
+91.712.123456.00919.87654

E-mail notifications enabled [Help](#)

[Disable](#)

[Print data control sheet \(PDF\)](#)

Before uploading documents, please **“print the registration from”** from **Overview**, sign it and scan it as PDF.

Transcript of records/German exmatriculation certificate

Choose file (click here or drop in here)

X Jane_Smith_Transcript of records.pdf

+ Add comment

Letter of Admission

Choose file (click here or drop in here)

X Letter of admission_jane_smith.pdf

+ Add comment

Clearance certificate only if previously enrolled in Germany in the same study program

Choose file (click here or drop in here)

+ Add comment

Explanation of the document status ▶

Save changes temporarily
Submit enrollment documents

to overview
back
↺ Reset

Home
Lectures
Organisation

You are here: [Home](#) ▶ [Lectures](#) ▶ [Online Application](#)

Semester of Application: summer term 2023 - 2 requests ?

? There are no documents in your inbox yet. ?

Requests for enrollment
? [Help](#)

Documents missing!

For information about the documents required for enrollment, please click [here](#).

Application #2
Application status: submitted request for enrollment

Finals in Foreign Country English Philology, First semester	No admission restriction	Status of subject request: submitted request for enrollment
---	--------------------------	--

print the registration form
Show details
← Withdraw request for enrollment

→ Edit enrollment data
print all registration forms
print data control sheet for enrollment

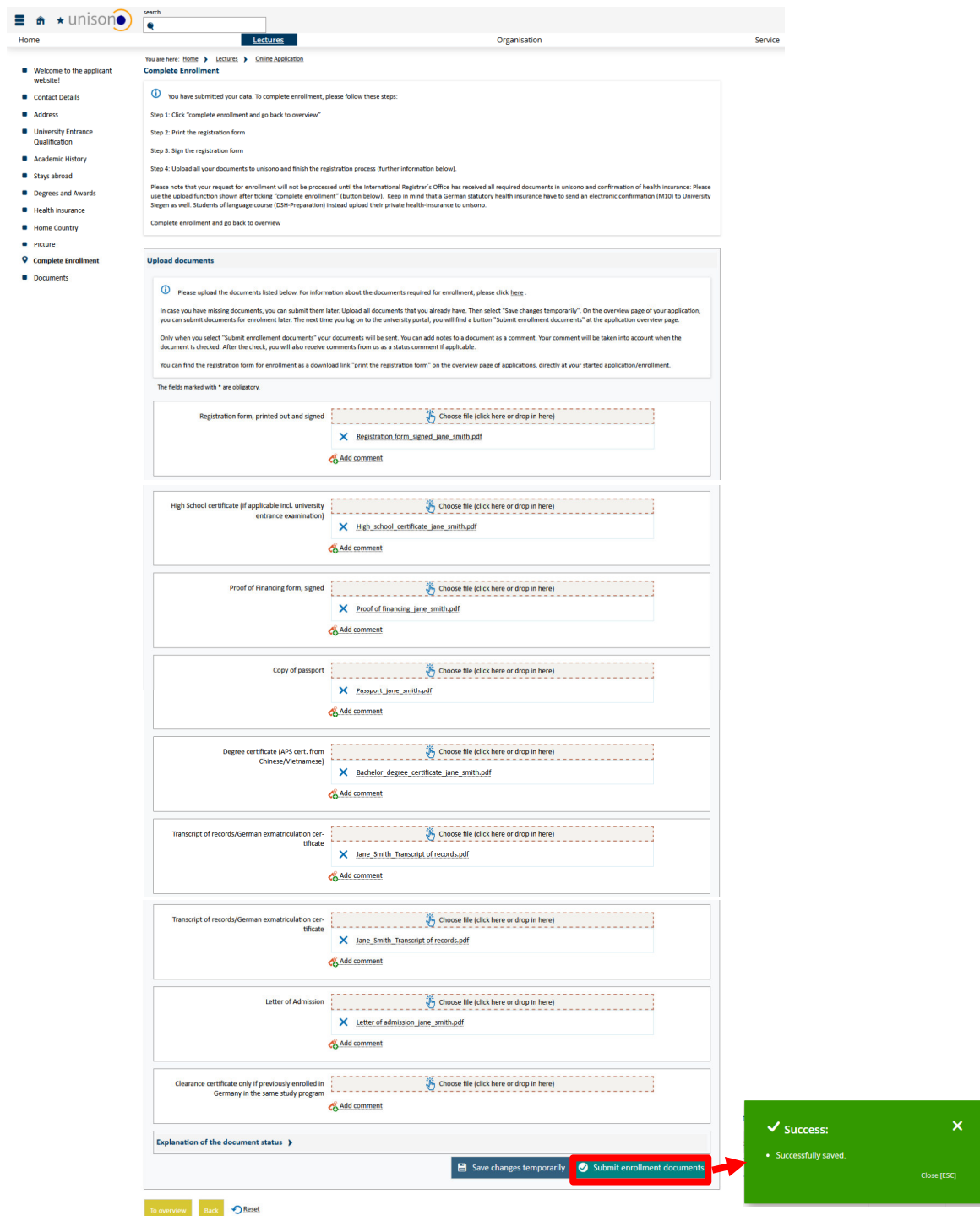
Click on the link below to access the documents you need to submit online for enrollment.

→ Submit enrollment documents

Now upload every required document. Therefore, please **“chose file (click here or drop in here)”** one after another. Then **“save changes temporarily”** after uploading single documents. You will find the required Declarance of Finance here (<http://www3.uni-siegen.de/incoming/degree/application/registration/dokumente/finanzierungserklaerung.pdf>).

Please print it our, sign it and scan is as PDF. Documents not required in your case, can be left empty.

Finally click **“Submit enrollment documents”** after complete upload.



unisono

Home Lectures Organisation Service

You are here: Home > Lectures > Online Application

Complete Enrollment

You have submitted your data. To complete enrollment, please follow these steps:

Step 1: Click "complete enrollment and go back to overview"

Step 2: Print the registration form

Step 3: Sign the registration form

Step 4: Upload all your documents to unisono and finish the registration process (further information below).

Please note that your request for enrollment will not be processed until the International Registrar's Office has received all required documents in unisono and confirmation of health insurance: Please use the upload function shown after ticking "complete enrollment" (button below). Keep in mind that a German statutory health insurance have to send an electronic confirmation (M10) to University Siegen as well. Students of language course (DSI-Preparation) instead upload their private health insurance to unisono.

Complete enrollment and go back to overview

Upload documents

Please upload the documents listed below. For information about the documents required for enrollment, please click here.

In case you have missing documents, you can submit them later. Upload all documents that you already have. Then select "Save changes temporarily". On the overview page of your application, you can submit documents for enrollment later. The next time you log on to the university portal, you will find a button "Submit enrollment documents" at the application overview page.

Only when you select "Submit enrollment documents" your documents will be sent. You can add notes to a document as a comment. Your comment will be taken into account when the document is checked. After the check, you will also receive comments from us as a status comment if applicable.

You can find the registration form for enrollment as a download link "print the registration form" on the overview page of applications, directly at your started application/enrollment.

The fields marked with * are obligatory.

- Registration form, printed out and signed
 - Choose file (click here or drop in here)
 - Registration form_signed_jane_smith.pdf
 - Add comment
- High School certificate (if applicable incl. university entrance examination)
 - Choose file (click here or drop in here)
 - High_school_certificate_jane_smith.pdf
 - Add comment
- Proof of Financing form, signed
 - Choose file (click here or drop in here)
 - Proof of financing_jane_smith.pdf
 - Add comment
- Copy of passport
 - Choose file (click here or drop in here)
 - Passport_jane_smith.pdf
 - Add comment
- Degree certificate (APS cert. from Chinese/Vietnamese)
 - Choose file (click here or drop in here)
 - Bachelor_degree_certificate_jane_smith.pdf
 - Add comment
- Transcript of records/German exmatriculation certificate
 - Choose file (click here or drop in here)
 - Jane_Smith_Transcript of records.pdf
 - Add comment
- Transcript of records/German exmatriculation certificate
 - Choose file (click here or drop in here)
 - Jane_Smith_Transcript of records.pdf
 - Add comment
- Letter of Admission
 - Choose file (click here or drop in here)
 - Letter of admission_jane_smith.pdf
 - Add comment
- Clearance certificate only if previously enrolled in Germany in the same study program
 - Choose file (click here or drop in here)
 - Add comment

Explanation of the document status >

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