

## General information for international students WS 2024/25

### 1. Visa

It is not possible to study in Germany with a **tourist visa**. It cannot be converted into a student visa after the entry. To receive a student visa, the student must present an admission letter of our university and a proof of sufficient funding (block account), Therefore, it is necessary to apply very early, because it can take (up to) few months until the visa is granted.

A soft copy of admission letter is sufficient. If you have applied through UNISONO you can download your admission letter.

The University is well aware that during this time of year many students are applying for visa so it is difficult to get visa appointments but please note that we cannot help you with visa appointments. Same is for the visa. Please do not contact us in this regard or/and ask about visa status.

### 2. Block account

Block account is an account, where you are only able to get fixed amount of money every month.

Always make sure that when you deposit the money for block account is it the right amount, it is the amount required **for block account and the charges of the bank**. The bank will deduct the amount from the money you deposited so if the requirement for student visa is for example 8000 Euros and bank fee is 100 Euros submit 8100 Euros in your bank account.

Some of the students would be taking loans from banks for their studies, please note that the university cannot issue any letters for the issuing of this loan but if you need the proof of finance, you can download it from the following link

[https://www.uni-siegen.de/incoming/degree/application/study-program/dokumente/estimated\\_costs.pdf](https://www.uni-siegen.de/incoming/degree/application/study-program/dokumente/estimated_costs.pdf)

### 3. Finances

There are **NO** scholarships available for freshman. As far as jobs are concerned, you are allowed to do mini job along with your studies which is 240 half day or 120 full days during a year. Please remember you require basic German language skills and since you are moving to a new country and new education system, we recommend that you focus on your studies, at least for the first semester.

<https://www.uni-siegen.de/incoming/organization/finances/index.html.en>

### 4. Health insurance

There are two types of health insurance.

#### 1. Travel insurance and 2. Long-term health insurance

In Germany, there is a special mandatory long-term care insurance which cannot be covered by a Non-German Health Insurance. We, therefore, recommend signing a travel insurance in order to

receive the student visa (if required for your visa, it is for limited time,) and then sign a public insurance in Germany.

For students above 30 years of age the cost of public health insurance is double in amount. They can have private health insurance. For more information

<https://www.uni-siegen.de/incoming/organization/insurance/index.html.en?lang=en>

## 5. Academic calendar

The academic year is divided into two semesters:

Winter Semester:      October 1st 2024 until March 31 2025  
Lecture Period:        October 7<sup>th</sup> 2024 until 31<sup>st</sup> January, 2025  
Winter holidays:        December 21<sup>st</sup> 2024 until 6<sup>th</sup> January, 2025

Exam period takes place during semester break (non-teaching weeks).

## 6. Housing

The University of Siegen does not provide residence halls or student apartments. The centralized property manager of the residence halls in Siegen is the Student Services Organization Siegen (Studierendenwerk Siegen). Please contact (as soon as possible). For more information

<https://www.uni-siegen.de/incoming/siegen/accommodation/index.html.en?lang=en>

## 7. Enrollment

Online enrollment is only possible between 29<sup>th</sup> July 2024 – 30<sup>th</sup> August 2025.

The following documents are to be uploaded for registration:

1. **Registration Form:** For information on online-enrollment please visit:

[www.uni-siegen.de/incoming/degree/application/registration/index.html.en](http://www.uni-siegen.de/incoming/degree/application/registration/index.html.en)

2. Upload all documents which are required for the online enrollment.

The University of Siegen reserves the right to request the original documents from your online application as well as from online enrollment in order to review at a later date. Students from China, Vietnam and India please upload the APS certificate.

3. Upload the proof of financing form with your signature.

You find the form at <http://www.uni-siegen.de/starting/finanzierungserklaerung.pdf>

You can find a detailed tutorial on the following link.

[https://www.uni-siegen.de/incoming/degree/application/registration/dokumente/unisono\\_tutorial\\_reg\\_n\\_roll\\_en.pdf](https://www.uni-siegen.de/incoming/degree/application/registration/dokumente/unisono_tutorial_reg_n_roll_en.pdf)

## 8. Fee

There is no admission fee and no tuition fee.

The students only pay semester fee. The details are available on the following link

<https://www.uni-siegen.de/start/studium/semesterbeitrag.html.en?lang=en>

After your online enrollment you will receive an E-Mail with information regarding the exact amount due for the winter semester 2024/25 as well as the necessary banking details. Approximately 1-2 weeks after registration and payment you will receive your student ID card/bus and train ticket (USiCard). It will be sent by post mail to the address you have filled in the registration form. In case you don't have an address in Germany at that time your USiCard remains at the International Registrar's Office. By change of address, meanwhile please inform the International Registrar's Office as soon as possible. The USiCard will be sent to your new address in Germany.

## 9. German Courses at the Language Center

General language courses in German as a foreign language take place alongside studies and research for students, doctoral candidates, and researchers at the University of Siegen.

Please visit:

[https://www.uni-siegen.de/sprachenzentrum/sprachen\\_lernen/daf/index.html.en?lang=ene#1](https://www.uni-siegen.de/sprachenzentrum/sprachen_lernen/daf/index.html.en?lang=ene#1)

Contact: [daf@spz.uni-siegen.de](mailto:daf@spz.uni-siegen.de)

## 10. Contact

READ THIS DOCUMENT CAREFULLY AND IF YOU STILL HAVE ISSUES FEEL FREE TO CONTACT US.

Some important information is provided on the following link.

<https://www.uni-siegen.de/incoming/degree/steps/before-arrival/index.html.en?lang=en>

We understand that when you have any question or problem you would like to get a reply as soon as possible but please refrain from writing the same email to 20 different people because by doing so you might slow the process of your enquiry.

If you are not sure who to contact, please ask Faria Afzal Email: [igs.advisor@nt.uni-siegn.de](mailto:igs.advisor@nt.uni-siegn.de)

When you write an email wait for 3 working days so the person can reply. Always keep in mind the holidays, working hours and weekend.

When you are writing an email always mention your **name and course in the subject line**, it would be easy for us to reply because some information differs from department to department.