

To do list for international student's winter semester 2024/25

Congratulations, you have received admission in one of our International Graduate study programs (IGS) in Faculty of Science and technology (Faculty IV). Below is the to do list you need to finish before you start your studies on 7th October 2024.

Please note that some parts of the to do list might refer to students with certain nationalities or under certain conditions, in this case ignore them and move to next step.

No	Steps to do	
1.	Download admission letter	x
2.	Make sure you have received APS (for students of Vietnam, China and India only)	
3.	Get visa appointment	
4.	Prepare block account	
5.	Apply for health insurance	
6.	Arrange for accommodation	
7.	Do online pre-enrollment (During the time period mention on admission letter)	
8.	Submit fee	
9.	Create Zimt account	
10.	Register for classes	

A brief explanation of each step is provided below.

1. Admission letter can be downloaded from UNISONO.
2. APS information is available on <https://aps-india.de/>
3. We understand that in some countries there is a waiting time of more than one year to get visa appointments. Kindly note that University of Siegen will not contact embassy for your visa appointments, visa status or any matter related to visa.
4. See details about block account on the webpage of your local German embassy.
5. See the details regarding "Statutory Health Insurance" on the following link.
<https://www.uni-siegen.de/incoming/organization/insurance/index.html.en?lang=en>
6. For further information regarding accommodation kindly also scroll down the page till the end for detail information.
<https://www.uni-siegen.de/incoming/siegen/accommodation/index.html.en?lang=en>
7. Details are available on following link.
https://www.uni-siegen.de/incoming/degree/application/registration/dokumente/unisono_tutorial_registration_en.pdf

Please note that pre-enrollment is only possible after 29th July till 30th August.

8. Once you have completed the online enrollment, your documents will be verified, and an email will be sent to you with your matriculation number and details regarding fee submission. Please use your **matriculation number** as reference when transferring the fee. This step can take several days, please avoiding sending emails again and again as such emails will not be entertained.
9. After your fee has been accepted by the system, your status will be updated to registered student and you can login to UNISONO using the matriculation number as username and the old password, you have been using so far.
From now on you can use the university services such as university email, internet, vpn, moodle etc.
Details regarding this step will be send later.
10. Once your Zimt account is activated you can register for courses. We arrange meeting with the course coordinators at start of the semester so you can enroll for the classes after that meeting.

Notice: Please double check the address you provide in UNISONO, if the address is outside Germany your student card will be kept at SSC building which you can pick later. If you provide the address from Germany the card will be posted to that address, make sure your name is clearly visible on the post box of that address, otherwise it cannot be delivered.

We can not provide you the contact details of any other students so please refrain from asking.